

# UdyogVikas Skills Council

## Our Policies

Transparency and compliance with our organizational policies, privacy guidelines, terms and conditions.

## AFFILIATION POLICY

Training Implementation Partners

### 1. Purpose

Defines rules, eligibility, responsibilities & procedures for organisations seeking affiliation with Udyog Vikas Skills Council as a Training Partner.

#### Partner Types

- ✓ Training Partner / Implementation Partner / Skill Centre
- ✓ Apprenticeship Centre

#### The Policy Ensures

- ✓ Quality training
- ✓ Standardised operations
- ✓ Transparent certification
- ✓ Legal & ethical compliance

The Council provides: Curriculum | Assessment | Governance | Certification

The Council is not a statutory university or government board.

### 2. Types of Affiliation

- ✓ **Master Partner** — State/Regional partner managing multiple centres
- ✓ **State Partner** — State-level execution partner
- ✓ **Medium Centre** — District skill centre
- ✓ **Small / Rural Centre** — Local training unit

### 3. Eligibility Criteria

Affiliated partners are authorized to:

- ✓ Conduct training programs

- ✓ Mobilise candidates
- ✓ Execute approved courses
- ✓ Support assessments
- ✓ Use Council branding (as permitted)

# EXAMINATION SOP

For Training / Implementation Partners

## 1. Purpose

This Examination SOP defines the standard procedures for assessment, evaluation, and certification of candidates under UdyogVikas Skills Council affiliated centres.

**It ensures: Fair evaluation | Uniform standards | Transparency | Quality assurance**

## 2. Scope

This SOP applies to:

- ✓ Training Partners
- ✓ Implementation Partners
- ✓ Skill Centres
- ✓ Apprenticeship Training Centres
- ✓ Council Assessors

**PRACTICAL FOCUSED (SKILL-BASED)**

## 3. Examination Framework

All courses shall follow:

### Assessment Breakdown

- ✓ Theory: 30–40%
- ✓ Practical: 50–60%
- ✓ Viva/Soft Skills: 10–20%

### Key Principles

- ✓ Fair evaluation
- ✓ Uniform standards
- ✓ Transparent results

## 4. Examination Process Flow

Training Completion	Identity Verification	Practical Training	Fee Clearance
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## 5. Eligibility for Examination

Centre must ensure:

- ✓ Proper seating attendance
- ✓ Course completion
- ✓ Practical training completed
- ✓ Fee clearance

## 6. Invigilation

- ✓ Minimum 1 invigilator per 25 candidates
- ✓ External observer if required

# CERTIFICATION POLICY

For Training / Implementation Partners

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## 1. Purpose

Defines the rules & procedures for issuance of authentic certificates to candidates completing skill training under UdyogVikas Skills Council.

**The policy ensures: Authentic certification | Transparent assessment | Standardisation | Fraud prevention | Industry credibility**

## 2. Certification Authority

Only Udyog Vikas Skills Council has authority to:

- ✓ Design certificates
- ✓ Approve results
- ✓ Print certificates
- ✓ Digitally issue certificates
- ✓ Clear fees

**Training Centres CANNOT print, design, or issue certificates independently.**

## 3. Eligibility

Candidate must:

- ✓ Complete approved course
- ✓ Minimum 80% attendance

- ✓ Pass theory assessment
- ✓ Pass practical assessment
- ✓ Clear fees

## 4. Certificate Issuance Process

Exam Completed	Evaluation	Result Approval	Certificate Generation	Printing / Digital Issue
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## 5. Fraud Prevention

Strictly prohibited:

- ✗ Fake certificates
- ✗ Mark tampering
- ✗ Unauthorized printing
- ✗ Selling certificates

**CERTIFICATES VALIDATE SKILL COMPETENCY — THEY DO NOT CONSTITUTE DEGREES**

# LEGAL DISCLAIMER

## 1. Summary of Status

Udyog Vikas Skills Council is an Autonomous Skill & Technical Certification Council, incorporated under Section-8 of the Companies Act, India, as a Not-for-Profit organisation.

The Council operates independently as a professional certification body and is not a statutory university or government board.

- ✓ Skill Development
- ✓ Employability & Workforce Development
- ✓ Vocational & Technical Training
- ✓ Apprenticeship Implementation
- ✓ Assessment & Certification

## 2. Affiliated Centres

Training/Implementation Partners:

- ✓ Operate independently
- ✓ Deliver training under Council guidelines

### 3. Employment Disclaimer

The Council provides:

- ✓ Skill training
- ✓ Certification
- ✓ Employability guidance

### 4. Limitation of Liability

The Council shall not be responsible for:

- ✓ Misinterpretation of certificates
- ✓ False claims by third parties
- ✓ Independent actions of affiliated centres
- ✓ Indirect or consequential losses

### 5. Branding Usage

The name, logo and brand identity of Udyog Vikas Skills Council are protected. Unauthorized use or misrepresentation may result in legal action.

**UdyogVikas Skills Council operates under Section-8 of the Companies Act as an Autonomous Skill Certification Council. It is NOT a statutory university, state board or government authority. All certifications are skill-based and do not constitute degrees.**